

## NEXT STEPS

### → Create a Course Web Site

**Inexperienced? Try MyUCDavis**, the campus Web portal that allows you to post course information and documents on the Web by using a simple template. Within a few hours, you can create your own course Web site. Visit <http://my.ucdavis.edu/>, and click on the **Website Builder** located in the 'MyClasses' tab.

### Want to pay someone else to build your site?

- Repro Graphics offers professional Web site development for a fee. Call 752-COPY(2679) or visit <http://reprographics.ucdavis.edu/>.

### Want to learn to build a Web site yourself?

- The Arbor offers free consultation. For a one-on-one appointment call 754-2115 or email [arbor@ucdavis.edu](mailto:arbor@ucdavis.edu).
- The Teaching Resources Center offers online tutorials as well as small classes for many Web design tools. Call 752-6050 or visit <http://trc.ucdavis.edu/>.

### Need tools to build your Web site?

- The Meyer Media Lab (1154 Meyer) offers access to Web design tools such as Dreamweaver and Flash. Call 752-5215 or visit <http://clm.ucdavis.edu/rooms/>.

Need Quick Answers to  
→ Computing Questions?  
Call IT Express: ←  
754-HELP(4357)

### → Eliminate Course-Administration Hassles

The campus Web portal, MyUCDavis, allows you to manage your course in one smart, secure, online place. Visit <http://my.ucdavis.edu/> and click on the "MyClasses" tab to find these features:

- Access to the latest version of your **class roster** from the Registrar.
- An **online Gradebook** that allows you to weigh grades, set curves, and give students access to view their individual grades. You can also electronically submit final grades from your Gradebook directly to the Registrar.
- **Communication tools** that allow you to post class announcements for student viewing, and set up class email lists, discussion boards, and chat rooms.
- A **Quiz Builder** that allows you to create and modify online or paper quizzes that are tailored specifically to your class.
- A **personalized glossary tool** that allows you to create your own glossary of terms so your students can view them. You can even link your glossary to the documents in your Web site.

### → Develop Compelling Instructional Media

- Mediaworks can create high-end digital media (audio, video, animations) to be used as teaching aids in your Web site or PowerPoint presentation. Call 752-2133 or visit <http://mediaworks.ucdavis.edu/>.
- Shields Library staff can help you locate and evaluate electronic information appropriate for your Web site. Call Sandra Vella at 752-1138 or [savella@ucdavis.edu](mailto:savella@ucdavis.edu).

## EDUCATIONAL TECHNOLOGY RESOURCES ←

### EDUCATIONAL TECHNOLOGY CONSULTATION AND ASSISTANCE

• Consultation and occasional workshops	754-2115	<a href="http://arbor.ucdavis.edu/">http://arbor.ucdavis.edu/</a>
• Training, workshops, consultation, and software tutorials	752-6050	<a href="http://trc.ucdavis.edu/">http://trc.ucdavis.edu/</a>
• General technology support in your home department		<a href="http://tsp.ucdavis.edu/">http://tsp.ucdavis.edu/</a>
• One-on-one assistance with technology projects for one academic quarter	752-9545	<a href="http://etpartners.ucdavis.edu/">http://etpartners.ucdavis.edu/</a>
• Using digital library resources		
• Gathering subject-specific links for course Web sites	752-1138	<a href="http://www.lib.ucdavis.edu/instruc/">http://www.lib.ucdavis.edu/instruc/</a>
• Developing student information literacy		
• MyUCDavis feedback and assistance		<a href="http://my.ucdavis.edu/">http://my.ucdavis.edu/</a> (click on "Contact Us")

### CLASSROOMS, LABS, AND EQUIPMENT

• Help with classroom media equipment	752-3333	<a href="http://cts.ucdavis.edu/service/hotline.html">http://cts.ucdavis.edu/service/hotline.html</a>
• Computer room hours and locations	754-5227	<a href="http://clm.ucdavis.edu/rooms/">http://clm.ucdavis.edu/rooms/</a>
• Reserving computer classrooms	752-8549	<a href="http://clm.ucdavis.edu/rooms/">http://clm.ucdavis.edu/rooms/</a>
• Laptop and data projector for classroom use	752-3553	<a href="http://cts.ucdavis.edu/services/av.html">http://cts.ucdavis.edu/services/av.html</a>
• Distance education and videoconferencing resources	754-8885	<a href="http://cts.ucdavis.edu/services/vtc.html">http://cts.ucdavis.edu/services/vtc.html</a>
• Audio-visual equipment loan (DVD and VHS players, TVs, cameras, etc.)	752-3553	<a href="http://cts.ucdavis.edu/services/av.html">http://cts.ucdavis.edu/services/av.html</a>

### WEB SITES AND ONLINE COURSE ADMINISTRATION

• Easy do-it-yourself course Website Builder		<a href="http://my.ucdavis.edu/">http://my.ucdavis.edu/</a> (click on "MyClasses" tab)
• Professional Web site development (for a fee)	752-2679	<a href="http://reprographics.ucdavis.edu/">http://reprographics.ucdavis.edu/</a>
• Digital video, audio, or animation for Web sites or PowerPoint	752-2133	<a href="http://mediaworks.ucdavis.edu/">http://mediaworks.ucdavis.edu/</a>
• Create a class electronic mailing list		<a href="http://email.ucdavis.edu/">http://email.ucdavis.edu/</a>
• Copyright rules for posting material on Web sites	752-1202	<a href="http://www.lib.ucdavis.edu/access/ipinfo.html">http://www.lib.ucdavis.edu/access/ipinfo.html</a>
• Online rosters, grade books, quizzes, file storage space, and more		<a href="http://my.ucdavis.edu/">http://my.ucdavis.edu/</a> (click on "MyClasses" tab)
• Create digital documents from print documents	752-2679	<a href="http://reprographics.ucdavis.edu/">http://reprographics.ucdavis.edu/</a>
• Scantron scoring and test analysis	752-6050	<a href="http://trc.ucdavis.edu/trc/testing.html">http://trc.ucdavis.edu/trc/testing.html</a>

### MULTIMEDIA AND VIDEO

• Video, audio, animations, photography services	752-2133	<a href="http://mediaworks.ucdavis.edu/">http://mediaworks.ucdavis.edu/</a>
• Videotaping class lectures	752-2133	<a href="http://mediaworks.ucdavis.edu/">http://mediaworks.ucdavis.edu/</a>
• Self-service audio/video production (1154 Meyer)	752-5215	<a href="http://clm.ucdavis.edu/rooms/">http://clm.ucdavis.edu/rooms/</a>
• Place video, audio, and class notes on reserve for students (1101 Hart)	752-2911	<a href="http://clm.ucdavis.edu/rooms/hartreserve.html">http://clm.ucdavis.edu/rooms/hartreserve.html</a>
• Campus film and video collection database (online)		<a href="http://video.ucdavis.edu/">http://video.ucdavis.edu/</a>

### INTERNET, COMPUTING ACCOUNTS, AND SOFTWARE

• Faculty dial-up modem pool (no fee)	754-4357	<a href="http://access.ucdavis.edu/">http://access.ucdavis.edu/</a>
• Computing accounts and passwords	754-4357	<a href="http://computingaccounts.ucdavis.edu/">http://computingaccounts.ucdavis.edu/</a>
• Ethernet connections in classrooms	754-4357	<a href="http://iet.ucdavis.edu/ucdnet/#dhcp/">http://iet.ucdavis.edu/ucdnet/#dhcp/</a>
• Wireless computing	754-4357	<a href="http://wireless.ucdavis.edu/">http://wireless.ucdavis.edu/</a>
• Internet software CD with Internet, email, and anti-virus software (~\$5)	752-1945	<a href="http://online.ucdavis.edu/">http://online.ucdavis.edu/</a>
• Software licenses and downloads	752-5413	<a href="http://my.ucdavis.edu/software/">http://my.ucdavis.edu/software/</a>

### EDUCATIONAL TECHNOLOGY POLICY AND NEWS

• Academic Computing Coordinating Council (AC4)		<a href="http://ac4.ucdavis.edu/">http://ac4.ucdavis.edu/</a>
• UC Davis educational technology news (IT Times)	754-5663	<a href="http://itimes.ucdavis.edu/">http://itimes.ucdavis.edu/</a>
• UC-wide Webzine on educational technology (ITLC)		<a href="http://uctluc.org/">http://uctluc.org/</a>

### COMPUTER SECURITY

• Security news, instructions, and virus information		<a href="http://security.ucdavis.edu/">http://security.ucdavis.edu/</a>
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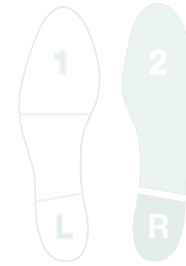
### EDUCATIONAL TECHNOLOGY FUNDING RESOURCES

• Undergraduate Instructional Improvement Program	752-6050	<a href="http://trc.ucdavis.edu/trc/grants.html">http://trc.ucdavis.edu/trc/grants.html</a>
• Educational Technology Grants	752-2133	<a href="http://mediaworks.ucdavis.edu/edutech/">http://mediaworks.ucdavis.edu/edutech/</a>

→ Visit <http://ftg.ucdavis.edu/>.

# UC DAVIS FACULTY CLIMB TECHNOLOGY

START



## FIRST STEPS

### Meet Your Departmental Tech-Support Person

Your department may have a technology support coordinator (TSC) on hand right in your building to offer help or just point you in the direction of other campus resources.

Find your department TSC at:  
<http://tsp.ucdavis.edu/>.

### Take Advantage of Training Opportunities

The Arbor and the Teaching Resources Center offer a variety of free small group training sessions and quick lunch-time presentations throughout the year, covering everything from using Excel to building a course Web site.

The Arbor  
<http://arbor.ucdavis.edu/>  
Teaching Resources Center  
<http://trc.ucdavis.edu/>

2003-2004

YOUR STEP-BY-STEP  
GUIDE TO UC DAVIS  
TECHNOLOGY  
RESOURCES

<http://ftg.ucdavis.edu/>

### Pair Up with a Student

The Educational Technology Partners program (ET Partners) pairs you with a technology-trained student for an entire quarter to work on educational technology projects and specific goals that you determine.

<http://etpartners.ucdavis.edu/>  
752-9545

### Familiarize Yourself with the Equipment

More than 90% of campus classrooms are equipped with media cabinets capable of connecting your laptop to the Internet, and projecting audio, video, DVD, and your voice via an easy-to-use microphone.

- For instructions on using the media cabinets, you can visit:  
<http://cts.ucdavis.edu/media-cabinet/>
- Practice unit available at the Arbor:  
For an appointment call 754-2115
- For immediate in-class help:  
Classroom Hotline: 752-3333

Questions or feedback: [ietpubs@ucdavis.edu](mailto:ietpubs@ucdavis.edu)  
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